

**Greenvale Township  
Regular Board Meeting  
Tuesday April 16, 2019**

Board Present: Supervisor Anthony Rowan, Chairman Gregory Langer, Treasurer Wayne Peterson, Clerk Linus Langer

Guests Present: Planning Commission Chair Bruce Paulson, Maynard Bolton, Paul Anfinson, Kraig Niebuhr, Phil White, Eric Workman, Sean Stevens, John Fink, Jerry Janda, Mary Langer, Mike McNamara, Wendy Bolton, Jared Bolton, Jenn & Ron Welbaum, Victor Volkert, Eric Christenson, Sara Lofgren, Ken Malecha, Road Superintendent Jerry Bolton

7:00 p.m. pledge of allegiance opened meeting.

Announcements: received message Supervisor White can't join us. We still have a quorum but may move around agenda. Moved review of previous minutes down to bottom of list.

Agenda – Langer asked to consider ideas as 4 items could take much time. 1. Welbaum, 2. Attorney on ROW, 3. Special Meeting. 4. Reorganization matters. Up or down on agenda? Peterson agreed with Chair and others to keep meeting flow going.

Langer moved, Rowan seconded agenda as mentioned, approved all in favor.

Treasurer's report – We have moved \$217,961 into savings account and left \$77,255 in operating funds. Our beginning balance was \$316,953, receipts were \$587, and disbursements last month were \$23,841, leaving an ending balance of \$293,699. Outstanding checks are \$1,521. Langer moved to approve, Rowan gave second, report approved. Commendations given to Peterson on intensive work towards establishing 4M fund arrangements.

Deputies: Reiner and new deputy Tim Gander... not much for us to pass on. Lock trailers. Share concerns when you can. Asked how does township pay for dumping? Langer, Bolton, Paulson have been picking lots of things up in the ditches as volunteers. Sheriff offers they will go thru trash and they can charge violators if they discover identifications.

Clerk report – witnessed live swearing in of elected officers Greg Langer as Supervisor and Wayne Peterson as Treasurer. Congratulations and thanks!

Deputy Clerk Kari Gilomen has been working on over-the-counter maintenance permits with upcoming rollout of MNSPECT's CityForce permitting database. Reroof and window permits are examples of OTC permits where plan reviews are not required. Permits always depend on scope of project so we should anticipate learning and questions.

Guests: Welcome to Sara Lofgren, new owner of Grices's place. Applause.

Road Work – Jerry Bolton provided updates since last meeting. Road tour is coming up. Two weeks ago, roads looked fairly good, then we received 4” snow, so we had to get plow out. Some places needed loader to push drifts away. Tony was checking on some of culverts with bottoms rusting out. We did get a few spot loads of gravel. Langer recognized help from DC with testing and engineering advice. Rowan asked about future bridge work... would we want DC to do work? Langer: our contractor is first provider whereas DC does the inspections.

7:15 2019 Road Tour – we have done it in late April. 23-29<sup>th</sup> out of town, Oregon. JB okay with any time. May 3<sup>rd</sup> from 9:00 to 11:00... sounds fine. Agreed.

Bolton identified Eveleth Avenue is our worst road at this time. Waiting for frost to disappear. Langer passed around road report from previous year to show progress from continued work.

Citizen Business – things not on agenda – none.

Planning Commission – Chair Bruce Paulson gave update. Last meeting was on March 4<sup>th</sup>. Lot’s on plate. Nonconforming businesses and properties and other issues take time and effort. Next meeting will be Monday May 6<sup>th</sup>. Would like to invite Planner Alex Conzemius. Langer states he thinks it’s a good idea and good investment. Rowan moved to approve the request. Langer gave the second and motion passed for funding request.

Building permit request - Jerry Janda had plans from Menards with an application and a site map. Asked what does Mnspect do? Ans: they are contracted to administer the State Building Code for the township. Langer moved to approve, Rowan gave second, motion for permit passed.

Discussion Welbaums – Clerk spoke to correspondence... Jenn has been reaching out to other townships on possibilities... planning to go to meeting on Monday the 6<sup>th</sup>. Langer reminded commercial events not okay... referenced zoning... amendment would be required for events. What is not permitted is a one-year trial period.

Kraig Niebuhr lives across the way... concerned about liability, parking, and is there a noise ordinance? Ans: no. Niebuhr expressed he appreciates nice quiet area... living here for 25 years... things can get out of control of other individuals... alcoholic beverages, etc...

St Olaf College request – removing trees... Bolton and Langer measured to center of road and found trees were outside right of way. Visited with Mark Gelle and David Legvold. They will postpone to next winter and may want to ask help with pollinator crops.

Clifford Gilomen – request to divide property looks in order and would be permitted. Langer moved to approve, Rowan seconded, motion passed. To be sign at attorney Morrissette’s office. \$46 fee always required at County Recorder’s Office.

Attorney meeting requested by the Planning Commission. Two timely items: drafting of permit for utilities? Would probably cost thousands of dollars. Can we make permit similar to access

permit? Answer: yes. Langer inquired with Attorney Ryan Blumhoefer and they would be able to draft a permit. Rowan asked if we should make a resolution? Rowan: does PC have something prepared? PC has not seen recent letter yet. It can be brought up at May 6<sup>th</sup> meeting.

7:50 How do we enforce our ordinances? 1<sup>st</sup> action a letter from the Clerk, 2<sup>nd</sup> if needed a letter from attorney, then if needed turn over to higher authority. We don't need to act on things tonight. Rowan: good for PC to go thru the ideas.

Special Meeting – on Monday April 15<sup>th</sup> the Board met at a posted special meeting at 6:00 p.m. With White absent until later, Langer asked we move items to end of meeting and possibly recess and reconvene if desired. Agreed.

7:55 Lawn Care quotes – 5 providers were contacted, and we received 2 responses...

Nelson - \$125/mowing.

Hanson – Jon Klemensen, provider of last three years. \$50/mowing.

Rowan moved to accept Hanson's quote. Langer seconded and motion passed. Clerk to send acknowledgement thank you letters out. Providers/vendors appreciated always.

Intergovernmental (IG) meeting – quarterly meetup tomorrow at Dundas. Langer planning to attend and Rowan will try to add to schedule. Rowan says nice to make good contacts.

Organizing matters – pay for officer's time, select newspaper... moved down list.

Resolution required for Collaborative – Langer and Rowan looked at document resolution. Langer moved approval as presented. Rowan gave second and motion passed.

Copies to Supervisors... resolutions are kept in separate book.

8:05 approved and paid bills/claims.

8:25 4M financial program discussed. Minnesota Money Market Mutual Fund. Treasurer Peterson intends to leverage and manage 4M as holding for better returns to township. Dan could not do the 2% we wanted. Believes we should put good part into 4M program. Trying to keep shares at \$1 as investment objective. Speaker from 4M will be at upcoming law review training seminar and further details will come into focus soon.

Rowan moved and Langer gave second to allow Peterson to establish M4 fund. Approved.

8:30 Langer moved to recess meeting until 12:00 p.m. tomorrow April 17<sup>th</sup> at the Town Hall. Rowan gave second and meeting was recessed...

## Wednesday APRIL 17, 2019 RECONVENED MEETING

12:00 meeting was reconvened starting with the Pledge of Allegiance

Sample draft was given to board...

Guests: Tom Wirtzfeld, Vince Propson, Wayne Peterson, Jerry Bolton, Ken Malecha, Richard Moore, David Roehl, John Fink

We are to take up continuation from the recessed April 16<sup>th</sup> Meeting.

On special meeting from April 15<sup>th</sup> - 1. Hire attorney to help with this type of work. Ophaug does not do litigation work. 2. Writing a letter to denial to TK properties. 3. Inform MATiT agency attorney Steve Fenske. Fenske said if no changes, what's in place stays in place. April 22 letter asks for response... Fenske says it's an arbitrary date. Rowan asked if there would be enough time to have a lawyer look at our letter before sending it?

White recommended we should do two things: 1. clerk write/send letter with signatures; and 2. entertain hiring an attorney. White: moved write letter by Saturday confirming March decision. Rowan gave second and motion was approved unanimously.

Langer: we have insurance to cover this if it's pursued. Up to tort cap with a \$1000 deductible. MATiT insurance agency will assign attorney who will be working for the town board.

Attorneys – Three law firms have responded. Peter Tiede gave summary notes to supervisors. Bob Ruppe sent several page resume with rates, Troy Gilchrist also interested... None of the three law firms have conflicts.

Information Sheets Reviewed - Rowan: Couri/Ruppe firm has successful background in township law. Langer: Tiede does town law and practices other areas. Rates are a little bit higher. White: my feeling is Couri/Ruppe has land use and litigation experience. We heard them speak at the Dakota County Township Officer's Association meetings. He'd be a good choice.

Langer moved to invite Bob Ruppe to accept our invitation to represent our township in these matters. Phone call would be enough and follow up letter would be helpful. Rowan made second, and all voted in favor. White added project lead on each incident/issue is good idea.

Minutes – Langer moved to approve as presented with editing. White gave second. Approved.

12:20 – reorganization items – Langer read what we approved last year. \$100/mtg, \$200 training day, \$25 extra hours, and to remind road superintendent to turn in claims. 12:25 White moved to approve with adding pay for PC chair or approved alternate. Rowan gave second. Motion passed.

White: meetings have gotten protracted. Did research. Think about this... let's have a work session prior to meeting. Understand agendas are fluid... we could move discussion sooner. Divide efforts into two sessions.

Langer: other townships have paid staff and really much higher costs... we might want to consider how we handle it... White: I'd like to read things ahead of time... not saying activity and all the many calls aren't action items, they should be in ahead of time...

Vince Propson – a great idea. You don't have to make all of it part of the meeting. Work session for an hour could be very helpful.

White moved to have work session starting at 6:00 p.m. then start regular monthly meeting at 7:00 p.m. whether finished with work session or not. Motion was approved unanimously.

Dave Roehl – inquired what's PC for? White: the planning commission is for zoning.

Dick Moore – inquired when do you get PC recommendations? Answer: no set time.

Chair – White made motion for Langer as Chair, Rowan made second, passed.

Vice Chair - Langer moved to appoint White as VC, Rowan made second, passed.

Paper - White moved to designate Northfield News official paper. Langer gave second, passed.

Posting place – Langer move on message board at town hall. White seconded, passed.

Meetings - White moved for meetings 3<sup>rd</sup> Tuesday of the month. Rowan gave second, passed.

1:00 p.m. Langer moved to adjourn. Motion passed.

Respectfully submitted,

Attest,

Linus Langer | Clerk