

**Greenvale Township
Annual Board of Audit Meeting
Tuesday February 19, 2019**

Board Present: Chair Gregory Langer, Supervisor Darcy White, Supervisor Anthony Rowan, Clerk Linus Langer and Treasurer Wayne Peterson.

At 6:00 p.m. the meeting was opened with the Pledge of Allegiance to the Flag.

Treasurer Peterson presented an Interim Financial Report for 2018 from the City Town Accounting System (CTAS). The books were perfectly balanced in 2018.

Chair Langer asked for time to review the newer style report and to check against more detailed year-end 2018 ledger reports.

White recommended randomly reviewing claims from monthly meeting packets and crossing them with the annual ledgers. Supervisors reviewed several claims from monthly folders. Rowan found century link claim and another missing in July packet. Checks had been approved so it was surmised dates were off on the monthly printed claims report.

Clerk and Treasurer reviewed allocations of payments from County and State and procedures to reconcile town books. Separate computers are utilized – one by clerk and other by treasurer.

Clerk demonstrated CTAS entry system. It is upgraded annually by State Auditor's Office. White moved to start using the budgeting module. Rowan seconded and motion passed.

Langer led a discussion on levy and budget recommendations. For 2019 there was a consensus with keeping things the same. White would like to maintain roads and bridges upkeep at current funding. Peterson identified strong reserves with cd's and cash at the bank. Would like to avoid overtaxing. There was further discussion on reserves.

Langer brought up questions of zoning fees and costs... if we foresee changes to zoning will we ask people with zoning requests to pay or are we going to ask the township to pay expenses and costs? Open question maybe for citizens.

Rowan moved to keep general fund at \$45,000 Langer seconded. Motion passed.

Langer moved to keep road & bridge fund at \$225,000 White gave second. Motion passed.

White moved to keep fire at \$26,000. Rowan gave second. Motion passed.

At 7:00 p.m. Langer moved to adjourn. Rowan gave second. Motion passed.

Respectfully submitted,
Linus Langer | Clerk

attest,