

**Greenvale Town Board Meeting Minutes**  
**February 19, 2015**

Present: Supervisor David Roehl, Supervisor Duane Fredrickson, Chair Gregory Langer, Treasurer Darcy White, Clerk Linus Langer

7 pm Chair called meeting to order and Pledge was made.

Langer requested draft minutes language change from "bidders" to "quote providers." Fredrickson moved to approve, Roehl made second and motion passed.

Clerk asked if Board wants minutes/recap from buildable sites study open house. Supervisors recommended a short summary would suffice.

Langer moved to approve agenda as written. Fredrickson seconded. Motion carried.

Clerks report: Shared list of Election Judges for approval, including Joyce Moore, LuAnn Malecha, Diane Gehler, Bobbi Bolton, Julie Janak, Arnie Nelson, Cindy Roehl, Katey Langer, and Edith Nelson as Head Judge. Langer moved to approve and Roehl seconded. Motion passed. Public Accuracy Testing (PAT) on voting equipment is scheduled for March 3<sup>rd</sup> in Hastings.

Shared samples of legal documents on parcel transfers that have been recorded and returned for our own filing at the Town Hall.

Road Concerns: quotes were looked at from Anderson Trucking and M & J Trucking. Anderson quoted \$11.95 & \$14.95 & \$16.95 delivered. M& J quoted \$12.07 & \$15.07 & \$20.07 crushed class 5 w/o fines. Langer moved to state we received two quotes and they will be turned over to Road Improvement committee and finalized at March meeting. Roehl made second and motion passed.

Tree Brushing: Jerry Bolton had work done. He reported on progress and expressed high regard for property owners who accommodated the work in their ditches. Two stumps got in the way so there was need for a separate future invoice but people were very satisfied.

Treasurer White presented claims and bills to review ahead of time for processing.

Langer reported on damage done to guard rail on Isle Avenue and 305th Street. Information is being collected and reviewed.

Snow report. Bolton and Langer are reviewing roads when there is a snowfall. Fredrickson liked use of "chips" and complemented work. Chemicals on roads can damage structure of road, so we want to avoid when possible.

Permits: Dana Mohn is working on plans for a new house. Clerk sent forms (5) to builder. Tony Rowan is applying for same size window replacements. One furnace permit is being finished.

Bernard Budin had FNAP document to review. Two Quarter-Quarters (QQ) that are owned ½ by Bernard & Deb Budin and ½ by Kathleen Budin. Bernard had some minutes from NOV 15, 2012. Fredrickson clarified benefit of understanding FNAP and other like considerations with transfers.

John Fink presented a form from his attorney Tim Morisette for Board. Langer recapped some of history and noted 3 sites were already approved by previous Board in 2008. Board agreed it looked like it would be okay to record. Other questions about transfers are different matter. Langer recommends we table the questions. Fredrickson noted he agreed the other sites are not approved in the minutes. Langer moved to table document for attorney to review and recommend or advise. Roehl asked Dick Moore if he remembers why it was not approved. Dick could not remember. Langer moved to turn document over to Town attorney for review. Fredrickson does not agree it needs to be up to snuff right now... a clerical error would not seem to be important. Bernard Budin asked if these minutes were read in the past after meetings. Moore said it's important to have written records. Fredrickson questioned if we want to spend more or lots of money on it because of what was and was not in minutes. Fredrickson said he can't second the motion by Langer. Roehl said he can't either. Fredrickson declined to say why he can't make second. Langer said document is asking us to blend in a transaction that was approved with one that was not approved. Motion failed second. Fredrickson moved to table matter and ask Town Attorney John Ophaug to come to March meeting and speak with the Board. Langer seconded and motion passed.

Tom Wirtzfeld presented copies of transfer documents and had a request for notarizing a form from attorney Tim Morisette. Langer asked if Tom can wait until March and Tom said that would be okay. Tom is concerned things are changing and wants it noted it was requested tonight. Policy List from the meeting on the 12<sup>th</sup> was a concern for Tom. Fredrickson said let's do it right now and stop talking about it. He said he doesn't like getting things dropped on our lap at the last minute. Langer moved to approve transfer rights as stated on documents. All voted in favor. Roehl and Langer signed and clerk notarized.

Quincy Moore was not at meeting, but has requested information on a building site right. His site transfer is a good example of best practice. His transfer is not on our maps yet, but forms are in the system. Site study maps from Resource Strategies are 3<sup>rd</sup> draft, noted "not final," and need regular updating as information is shared.

Report and discussion on sites study project. Langer had a letter from Dakota County stating grant requests need to be submitted before February 27<sup>th</sup>. Langer moved Board approve making a Community Development Block Grant application to help pay for further study. Fredrickson made second and motion passed. Langer will write application and bring a resolution to the Annual Town Meeting.

Input from Board requested by Langer on success of Buildable Sites open house event. Showed large 3-ring activity book that could be available at Town Hall. Roehl and Fredrickson agreed to support the book idea to help with future referencing. DRAFT policies were discussed. Langer asked audience for opinion on policy questions. Eric Hedke from Minnesota Association of Townships (MAT) has advised adopting policies doesn't require a resolution from Annual Town Meeting. Langer presented a Transfer form Town Attorney Ophaug drafted for Board to look at. It was noted zoning law changes would require Public Hearings but policy and document questions can be handled by Board and Attorney. Ophaug said other sample of Buildable Site Verification Letter was a good usable document.

North Cannon River Watershed Management Organization (NCRWMO) meeting was attended by Langer. They have Quarterly meetings with Langer serving as Chair. Last year there was one project done in Greenvale Township (Ed Graff). Because we have the greatest amount of area in the watershed we have the highest assessment. Budget is \$30000 and is leveraged for funding of more than \$212000 for projects. Fees from Watershed land lost to City of Northfield are still accessed to Greenvale.

Reminder was given of value to be kept up to date on training. Dakota County Township Officers Association will meet Saturday March 14<sup>th</sup>. MAT spring training courses are offered in Rochester March 17<sup>th</sup>.

Reviewed claims again and paid bills.

Langer received a site question from Roger Groth and will follow up.

Meeting adjourned at 9:10 PM

**2015 Board of Audit meeting called to order at 9:25 PM.**

Reviewed financials and Board decided to recommend using same levy for 2015.

Adjourned Board of Audit meeting at 9:45

Respectfully, Linus Langer/Clerk