

Greenvale Township

Permit Instructions and New Construction Checklist

(This form must be included when applying for building permit)

Address: _____ PID# _____

SUBMISSION CHECKLIST

- _____ Completed and Signed Building Permit Application (Include all Contractor License numbers, and contact information).
- _____ 3 sets of Structural Building Plans (floor plans and elevations, along with construction details).
- _____ 3 sets of Site Plans, illustrating building dimensions, lot line, setbacks, septic system and well.
- _____ New Construction Energy Code Compliance Certificate.
- _____ New Construction, Residential Combustible Air Calculation Method.
- _____ New Construction, Energy Code Lighting Schedule (can be deferred submittal).

Check all items below that will be included in the construction of the project, if items are not included in original permit application, but are added to plan after permit has been issued, an additional permit will be required.

- _____ Finish Basement
- _____ Deck
- _____ Gas Fireplace: Quantity _____
- _____ Masonry/Wood Fireplace: Quantity _____
- _____ In-Floor Heat - Hydronic
- _____ Geothermal System
- _____ Solar System
- _____ Other
- _____ Complete Septic System Design, including soils.

Note: All materials and the installation of all materials must comply with the Minnesota State Building Code and the Manufacturers installation specifications for each product.

Applicant is responsible for calling Building Official for inspections.

Applicant's Printed Name: _____

Applicant's Signature: _____ Date: _____