

Greenvale Town Board
Work Session and Regular Meeting
Tuesday January 18, 2022

Board Members Present: Clerk Linus Langer, Treasurer Wayne Peterson, Supervisor Charles Anderson, Supervisor Anthony Rowan, Chair Gregory Langer

Guests Present: Mary & Perry Collins, Road Superintendent Jerry Bolton, Planning Commission Chair Eric Workman, Bruce Paulson, Erv Ulrich, Bernard Budin, Dave Roehl, Jane Dilley, Ken Malecha, Scott Norkunas, Victor Volkert, Karl Bouvin, and virtual guests too.

At 6:00 p.m. the Board met to discuss agenda items and review claims. No Board motions or business were acted on, however reviews and updates were shared to facilitate the following meeting. The work session closed at 6:50 p.m.

At 7:05 p.m. the Board and guests joined in reciting the pledge of allegiance to the flag.

Minutes — Anderson recalled protection was agreed on existing solar systems - added. Langer moved to approve December 2021 minutes. Anderson gave a second and motion passed with all in favor.

Agenda — Clerk added info on election judges, Anderson added website info, Peterson added ARPA info & request for credit/debit card discussion, Clerk added office equipment requests. Langer moved to approve the agenda and Anderson gave a second. The motion passed with all in favor.

Treasurer Report — Peterson reviewed last month's revenues and disbursements.

Starting Balance	Deposits	Checks Cashed	Ending Balance	Checks Out	Bank Balance	Savings	CD's	Grand Total
\$99,524	\$123,840	\$13,588	\$209,776	\$373	\$209,403	\$256,475	\$53,063	\$518,942

Langer moved to approve the report and Anderson gave a second. The motion passed with all in favor.

Clerk's Report — Four candidates have filed for office for the March 8, 2022 Town Election. Clerk Linus Langer and Supervisor Gregory Langer are being challenged on the ballot by candidates Jane Dilley and David Roehl respectively. Election Judge requirements were explained, though pending list was stuck in print queue. The duties typically assigned are: greeter judge, roster judge, registration judge, demonstration judge, ballot judge, counter judge and head judge. The judges are considered employees of the township and work hard to deliver fair elections, rain or shine. Anderson moved on election judges and Rowan gave a second with all voting in favor. An annual report was submitted to the Minnesota Pollution Control Agency (MPCA) validating our commitment to follow State Rules on rural septic systems. A note of interest is we can do better coordinating with the County on a Joint Powers Agreement concerning routine (3 year) pump requirements. Clerk may call...

Road Report — Superintendent Bolton provided updates on road conditions and activities. With recent snow and wind our provider (TJ Grossman) has opened areas and followed up later after County plows have blocked some spots. Langer shared regular and timely communications with Benjamin Bus has allowed safer school transportation because of sand and salt management at appropriate intersections.

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Building Permits — 1st permit of 2021 was in January for a project by Bernard Budin, and last permit of 2021 was an over-the-counter winter HVAC permit. 2021 was exceptional for permits. There were no new requests, but some are expected already for 2022 and it is likely new procedures will be forth coming with transition of MNSPECT to MNSPECT/Safebuilt.

Planning Commission — Planning Commission (PC) Chair Eric Workman reported on their meeting of January 11th. A subdivision inquiry from Rusty Kluver was looked at and tabled, and there was much discussion on a pending policies and procedures manual. Next meetings have been scheduled for 2/8/2022 and 3/9/2022. Langer complemented work and noted for updates conditional use permits are not in our ordinance, but interim use permits are in our ordinance. Anderson recommended waiting on approval of manual for Rowan (Virtual attendee) to have opportunity to read materials presented. Langer moved on the Kluver request to be considered in February's agenda. Rowan gave a second and the motion passed with votes: Langer YES, Rowan YES, and Anderson ABSTAINED. Langer will address the PC next meeting on merits of records and historic facts for parcels under review.

7:50 Board of Audit — Clerk recalled previous experiences and suggested 1 hour meeting to go over requirements. Rowan suggested using part of the work session time period and moved to hold the Board of Audit at 5:30 p.m. on February 15, 2022 before the work session and before the regular meeting. Langer gave a second and the motion was passed unanimously.

NCRWMO — The North Cannon River Watershed Management Organization has a meeting tomorrow in the Eureka Town Hall. Langer will chair the meeting and offers to bring back information afterwards.

Local Intergovernmental Meeting — There is a February 16 IG meeting to be hosted by Waterford Township at the Bridgewater Town Hall.

Website — Anderson asked Clerk on updates and updates were resolved.

8:05 ARPA — Peterson shared he has taken in recent training on ARPA and U.S. Treasury's guidance on accounting. Rowan asked (Virtually) extra copies of ARPA suggestions when available. A sample resolution was suggested by training to provide cover in spending of federal grants – saved for February.

Peterson presented thoughts on obtaining credit/debit card for miscellaneous town purchases. Langer moved to bring it up again in February. Anderson made a second and motion passed with all in favor. On a lost check/re-issue question that came up Anderson recommended asking MAT advice.

Computer Equipment — Clerk suggests need for new printer for town hall and laptop for planning commission use. There are various reasons and purchase is requested being aware that communications are of major importance. After considering some alternative thoughts, Langer moved on purchases and Anderson gave a second. The motion passed with all in favor.

State Audit — No new information.

Rowan — Dakota County Township Officer's Association — Rowan will be attending meeting on Friday and requests input and ideas beforehand.

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8:30 Claims/Bills — Rowan asked of any checks to void? None. Savings? Langer made a motion for Treasurer/Clerk to move funds from checking into savings, not to exceed \$100,000. Anderson gave a second and the motion was approved x3. Clerk and Treasurer may need year-end adjustments to sync accounts for annual report. Langer moved to authorize adjustments and Rowan gave a second. Motion passed with all in favor, and with follow-up communications. (note: no adjustments were needed)

941-X quarterly forms were approved x3 with a motion by Anderson and seconded by Langer.

Regarding March 8th 2022 Citizen's Annual Town Meeting Langer suggested Covid and weather would merit asking a recess to summer... TBD by voters.

At 9:00 p.m. the meeting was adjourned.

Respectfully submitted,

Attest,

Linus Langer/Clerk