

Greenvale Town Board
Meeting Minutes
March 17,29, 2022

Prior to meeting Clerk issued certificate of election and oath to Supervisor Dave Roehl.

Board Present: Supervisor Dave Roehl, Supervisor Charles Anderson, Supervisor Anthony Rowan, Treasurer Wayne Peterson, Clerk Linus Langer

Guests Present: Clerk- Elect Jane Dilley, Mary Collins, Perry Collins, Andy Anderson, Ken Malecha, Judi Malecha, Gregory Langer, Tom Wirtzfeld, Scott Norkunas, John Fink, Victor Volkert, Maynard Bolton, Alison Bartlett, Bruce Paulson, David Legvold, Eric Workman, Richard Moore, Joyce Moore, Erv Ulrich, Britany Ernst, Andy Colins, Jesse Tutewohl, Tim Collins, Larry & Wendy Bolton, Bobbi Bolton, Eric Christianson, et al.

6pm work session. Agenda was reviewed. 6:30pm Rowan moved to adjourn. Anderson made a second. Motion passed.

7pm meeting opened with the pledge of allegiance to the flag.

Roehl moved to elect Charles Anderson Chair. Anderson made a second. Motion passed.

Roehl moved to elect Rowan Vice Chair. Anderson made a second. Motion passed.

February Minutes - Rowan moved to approve the February minutes, with styling edits. Anderson made a second. Motion passed x2, Roehl abstained.

Agenda – Items added were annual meeting, planning commission manual, and recess for re-organization. Rowan moved on agenda. Roehl made a second. Motion passed.

Treasurer’s Report – Peterson reported financials with ending grand total of \$499,011.

Clerk’s Report – Election was reported, including results of March 8, 2022 canvass and results of recount of Clerk contest. Anderson moved on Clerk’s report. Rowan gave a second. Motion passed, x3.

Roads – Road repairs were reported. Rowan shared info for request for quotes (RFQ) for road aggregate. Anderson moved for Clerk to mail out RFQ. Roehl made second. Motion passed.

7:20 Planning – Chair Eric Workman shared information from the planning commission. Board reviewed and asked questions on various aspects of the recent Planning Commission public meeting. The Planning Commission minutes describe topics covered by invited student speakers on residential energy systems, and their research was incorporated into discussions on how our township benefits from standards used in other communities.

Annual Meeting – Draft minutes of annual meeting were made available.

Board of Audit – Anderson moved on the Annual Board of Audit Minutes from February. Rowan gave a second. Motion passed.

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Training - Dakota County Town Officer's Association meeting Saturday 9AM Empire Public Works Building (Post, TBD?).

NCRWMO- Meeting scheduled 4/20/22 at Greenvale Town Hall.

State Audit – No news on State Audit.

Pay Bills – Anderson moved to void checks #7809 and #7810 (pay claim checks were earlier declined by Gregory Langer and Linus Langer). Roehl made a second and the motion passed. Board signed cash control, net pay, and the claims approval list.

Board of Canvass (Recount) - Anderson moved on BC Wednesday 3/23 6PM. Rowan made a second and the motion passed.

Anderson moved to recess until 7:00 p.m. March 29th to discuss reorganization. Roehl made a second and the motion passed. (meeting to be continued)

Reconvened Meeting 7:00 p.m. March 29, 2022

Board present: Clerk Linus Langer, Chair Charles Anderson, Treasurer Wayne Peterson, Supervisor Anthony Rowan, Supervisor David Roehl

Guests present: John Fink, Jane Dilley, David Legvold, Maynard Bolton, Gregory Langer, Bobbi & Jerry Bolton, Mary Collins, Perry Collins, Alison Bartlett, Eric Workman, Dave & Cindy Roehl, Ken Malecha, Erv Ulrich, Andy Anderson, Tom Wirtzfeld, Larry & Wendy Bolton, Victor Volkert, Dean Odette, Rusty Kluver, Bruce Paulson, Carolynn Fott

7:00 p.m. meeting opened with the pledge of allegiance to the flag.

Agenda – There was mention of various routine reports that have been submitted. Rowan moved on the agenda. Anderson gave a second and the motion passed.

Anderson nominated Roehl as a Picnic Committee liaison. Rowan gave a second to the motion and the motion passed.

Anderson nominated Rowan as the Road Improvement Committee liaison. Roehl gave a second to the motion and the motion passed.

Anderson moved for a volunteer grounds (facilities) person. Rowan gave a second and motion passed. Anderson nominated Roehl and Eric Christianson for new facilities position. Rowan gave a second and the motion passed.

Rowan moved to keep Gregory Langer and Wayne Peterson on the North Cannon River Watershed Management Organization (NCRWMO) Board of Managers. Roehl gave a second to the motion and the motion passed.

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Anderson moved to appoint Jerry Bolton as the Town Roads Superintendent. Rowan gave a second to the motion and the motion passed.

7:20 Website upkeep agreed to continue as is but consider it a paid position in the future.

Zoning Administration and Permits Administration – Anderson moved to keep the roles as they are. Rowan gave a second to the motion and the motion passed.

Anderson moved on POSTING meetings on the message board and on our website. Rowan gave a second and the motion passed.

Anderson moved to PUBLISH required items in the Northfield News. Rowan gave a second and the motion passed. Clerk asked if there were newspaper subscriptions among the Board?

Anderson moved on the Castle Rock Bank for the town's checking account. Roehl gave a second to the motion and the motion passed.

Building Inspections – The Department of Labor and Industry (DOLI) regulates Building Code and licensing. Our 3-year contract for these services is with MNSPECT (since 2011) and we will look at renewing it again in 2023. Copies requested for April meeting.

Septic Inspections – The Minnesota Pollution Control Agency (MPCA) regulates Subsurface Sewer Treatment Systems (SSTS). Our agreement for issuing SSTS permits is with Darrel Gilmer, who operates out of Castle Rock. State MPCA reporting for our township is done by the Clerk, and a pump database is managed through a joint powers agreement with Dakota County. Rowan will keep in touch with licensed inspector Gilmer.

Planner – Past arrangements have expired. To be reviewed in the future.

Legal – Anderson moved to keep township attorneys Bob Ruppe and Ryan Blumhoefer. They have separate specialties for serving our needs. Rowan gave a second and the motion passed.

Anderson moved for meetings at 7:00 p.m. on third 3rd Thursdays. Roehl gave a second and the motion passed. Rowan asked letter to go out informing public.

Road Improvement Committee membership – Jerry Bolton expressed there were enough people in place for the work they're doing. Anderson moved on current membership with Rowan as liaison and review future vacancies. Rowan gave a second and the motion passed.

Planning Commission – There was discussion on term limits which resulted in a motion by Rowan to wait until the Policy and Procedures Manual and other works were reviewed. Anderson gave a second and the motion passed. There was outreach for 1 new member TBD.

Rural Fire District – Anderson moved for Tom Sorem as Representative on the Rural Fire District Board. Rowan gave a second to the motion and the motion passed.

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Data Requests were compared to other townships and Statutes. Clerk shared records are hard copy in the town hall per state law and our town records retention policy.

Pay – Anderson moved to keep pay as is for Supervisors and Road Superintendent. A second was given and the motion passed x3. Supervisors are compensated \$100/meeting, \$200/training event and \$25/hour for extra duties. Road Superintendent is compensated \$100/month, plus mileage, plus \$25/hour for extra duties.

Pay – Rowan moved on the same pay for Clerk \$1,500/qtr and Deputy Clerk \$25/hr. Anderson gave a second and the motion passed.

Web Administration – Rowan advised speaking with Donavin Prescott. Cost has been minimal. Anderson moved Roehl contact Prescott. Rowan gave a second and the motion passed.

Pay – Anderson moved on keeping Treasurer pay the same at \$100/mtg & \$25/hr extra. Rowan gave a second and the motion passed.

Pay – Anderson moved on \$100/mos and \$25/hr for Road Superintendent. Rowan gave a second and the motion passed.

Pay – NA volunteers on the Road Improvement Committee are appreciated but are also serving an unpaid position. Anderson moved as is, and Rowan gave a second. The motion passed.

Pay – Planning Commission – Rowan moved \$75/mtg for Chair and \$50/mtg for other members. Roehl gave a second and the motion passed.

Pay – Election Judges – Rowan moved to keep pay at \$25/hr for Head Election Judges and \$20/hr for other trained judges. Anderson gave a second and the motion passed.

Mileage – rates are derived from IRS tables. Anderson moved for reimbursement of \$.58.5/mile. Roehl gave a second and the motion passed.

Training – Anderson moved for full day training at \$200, half day at \$100, and on-line training at \$20/hr. Rowan gave a second and the motion passed.

Picnic – Anderson moved for Roehl to contact Jennifer Welbaum on the committee. Rowan gave a second and the motion passed.

Broadband – Anderson moved for Roehl to contact Jeff Damm and Rita Nordrum to form a broadband committee...

Anderson moved to look at posting dates for Board and Planning Commission agendas and meetings. Rowan gave a second for discussion. Timing, copies and placement TBD in future discussions on best approaches.

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Rural Fire District – There was an agreement letter to sign where timing was “very current.” Rowan moved on the agreement and Roehl gave a second. The motion passed. Clerk to mail agreement (done).

Mike Couri (attorney) correspondence was read/summarized on election matters by Anderson. Minnesota Association of Townships would not be engaged in election disputes regarding our current situation.

Anderson moved we do not get involved. Rowan gave a second and the motion passed. Clerk added we can pray for a good outcome for the community.

Anderson moved to send notice to citizens on updates. Roehl gave a second and the motion passed.

Work Session – Rowan moved to keep work sessions before meetings. Anderson gave a second and the motion passed.

8:05 p.m. Rowan moved to adjourn the meeting. Anderson gave a second and the motion passed.

Respectfully submitted,

Linus Langer / Clerk