

6:00 p.m. Work Session opened with pledge of allegiance to the flag.

“for the good of the township”

Board Present: Supervisor Darcy White, Chair Gregory Langer, Treasurer Wayne Peterson, Supervisor Anthony Rowan, Clerk Linus Langer

The Board reviewed agenda, minutes and claims and discussed some of the short-term and long-term needs as well as accomplishments in 2019.

Langer brought up pending items: MAT Education Conference and Annual Meeting, upcoming December 2nd Planning Commission meeting, and request to change the regular December meeting due to holiday travel plans.

Noxious weeds topic added under new business, with updates given by Rowan.

Peterson spoke to recent North Canon River Watershed Management Organization meeting where it was decided to conduct 4 meetings (vs 3) and where dues would go to \$400.

Langer shared reflections from Intergovernmental Meeting, and IUP application changes being reviewed by the Planning Commission.

Public Comments policy was discussed with new requests by Charles Anderson and Tom Wirtzfeld. Calumnies - written and spoken - take away benefits from public comments at Board Meetings. Topic still needing review. Chair Langer shared a draft comment form. White advised to make sure there is a topic and it is available ahead of time... Peterson asked if they would need to present something before the meeting? Clerk emphasized the opportunity should not be “ask-me-anything”, Q&A, or discussion; but simply comments to the Elected Town Board.

White suggested a need for cabinets or shelves giving improved functionality during township events like the picnic or private town hall rental events. Rowan earlier identified road signage also needing a storage solution.

Rosie Gilomen had expressed concerns about ditch and culvert debris... Bolton addressed concerns looking at waterway and neighbor’s farming practices.

Clerk spoke about balancing administrative tasks (paper work & book keeping) with Deputy Clerk and possibly shifting some of the duties in the future.

6:55 Rowan moved to adjourn work session, White gave second, motion passed.

7:00 p.m. Regular Meeting opened with pledge of allegiance to the flag.

Guests Present: Perry Collins, Mary Collins, Tim Collins, Charles Anderson, Andy Anderson, Dave & Deb Mittelstaedt, Phil White, Scott Norkunas, Planning Chair Bruce Paulson, Maynard Bolton, Road Superintendent Jerry Bolton, Ken Malecha, Victor Volkert, Bernard Budin, Buck Nelson, Becky McNamara, Erv Ulrich, Terry Mulligan, Mary Langer, Tom Wirtzfeld, Eric Christianson, Ron Welbaum, Deputy Zach Gutfredsen, Deputy Tim Gonder.

Review minutes – Langer moved to approve minutes, Rowan gave second, motion passed.

Agenda – new items to consider... Minnesota Association of Townships Education Conference and Annual Meeting 22<sup>nd</sup> & 23<sup>rd</sup> of November, December Regular Board Meeting moved to the 9<sup>th</sup>, Planning Commission meeting scheduled for December 2<sup>nd</sup>. Langer moved to approve agenda with updates, White gave second, approved.

Treasurer's report – Peterson reported beginning CTAS balance of \$13,797, receipts \$26,911, disbursements \$22,007, and ending CTAS balance of \$18,701. Outstanding deposits were \$1,721, and outstanding checks were \$374 leaving our bank balance in agreement at \$17,353. Langer moved to approve the treasurer's report, Rowan gave second, motion passed.

Clerk's report – Dakota County elections office delivered a seminar for Clerks on the 2020 election cycles. There will be 4 elections in 2020 and with March 3<sup>rd</sup> PNP Presidential Nominations Primary ballots will be quite different. Training to be announced in January and we should expect expense that may or not get State funding. Noted Permits and Zoning activity helped much by Planning Commission services and clarifications.

Guests – It is much appreciated when guests sign in. Silence devices please...

Road Work Concerns – Superintendent Bolton reported on work accomplished since last meeting. Engineer from County mentioned they will try to open Co. Road 23 next week. We did a lot of grading at beginning of month and fixed pot holes. Roads are driven regularly and we are seeing lots of mud in places. White emphasized we have obligation with roads and people see the investment is worth it. There were 10 more tv's picked up - 7<sup>th</sup> load this year. Rowan asked if we want more cameras? Can set up 2 this week. Langer thanked Bruce, Jerry, Rusty, Bob for help with volunteer labor/pickups. Bolton added we just ramped the new culvert on Guam for the winter and we will add more gravel/lift in the Spring.

Noxious Weeds – Supervisor Rowan gave an update on efforts to secure funding and cooperation in fight against noxious weeds. Good progress so far but still waiting on grant funding with neighbor partners.

Building Permits – Inspections Complete notices are coming in as expected. Some pending plans for future permitting in the works, and new resident Sam Heitzman Over-the-Counter non-

structural permit is ready to issue. Structural permits always require plan review, which is not difficult, and for sure “not all permits are the same.”

Sheriff – took report on road debris off 320<sup>th</sup> and Eveleth... Victor Volkert noted triple traffic on Eveleth last weekend. Maynard/Jerry Bolton would like to put Eveleth up for adoption.

White do we just call you with concerns? Just call 911, for anything, we don't mind.

Old Business – Intergovernmental (IG) meeting was held at Bridgewater Township. White appreciated Dennis L. Rice County Engineer had lots of useful information and led interesting discussion on roads that go around Northfield. Commissioner Mike Slavik had a few updates to share from Dakota County's perspective.

New Business – Rowan spoke more on weed control project. Todd Metzke is helping from the County... we are going together with Waterford Township, Northfield Township, and Bridgewater Township to get \$50,000 grant funding... working on a memorandum of understanding (MOU) to sign tonight. Carleton College intern will load maps. After discussion Langer moved to approve MOU. Application needs to be in by next Tuesday. Rowan gave second, motion passed. Chair to sign. MOU allows participation in other funding in future. All expressed high appreciation for Rowan's work. Ron Summers (Northfield Twp) had mentioned they spent over \$10,000 last summer spraying for noxious weeds.

Meeting tomorrow at 6:00 p.m. with Rowan's weed collaboration group at town hall. There will be no meeting notice, per open-meeting-law, as Rowan will be the only Supervisor attending.

Planning Commission – Bruce Paulson (Chair) No brand-new issues. Took a few calls on property questions. Next meeting will be Monday December 2<sup>nd</sup> 6:00 p.m. White asked about minutes? Francis Boehning and Vicky Van Veldhousen have MAT training and expressed interest. Rowan mentioned offering some pay amount... Clerk and White suggested \$50/meeting then \$25/hour for minutes. Langer moved to approve offering job to Francis Boehning and Vicky Van Veldhousen, White gave second, discussion was helpful and positive, motion passed. Langer had information on IUP form review (form only) to be reviewed at next meeting(s).

NCRWMO – agreement documents from Brian Watson were discussed. Langer move to approve agreement, White made second, motion passed. Chair and Clerk signed agreement.

Charles Anderson – 3 minutes – had concerns on which businesses are compliant with our zoning. Comments were acknowledged.

Tom Wirtzfeld – 3 minutes – had concerns with business and communications. Comments were acknowledged.

Shelving/Storage – White would volunteer to find a carpenter to add cabinets. Sound system would be good idea too. Langer has old quotes from previous discussions and will study further. White will bring cabinet/storage ideas to January meeting.

Victor Volkert introduced Damian Jackson who purchased a lot on Eveleth and 200<sup>th</sup> Street. Working with Realtor Catherine Jameson. Buyer wants to declare intention he is in talks with a house mover from Lonsdale and intends to move a house and apply for permits for foundation. Langer shared code requires moved home should be inspected before it gets moved. Inspector could help with that... MNSPECT handles inspections needs. Goal is certificate of occupancy.

Peterson recapped recent NCRWMO meeting with notes on progress and updates.

Rural Solid Waste document - Langer moved to approve, White gave second, motion passed.

8:15 County Commissioner Mike Slavik comments - doing regular visits. Punch list on cusp of deciding 2-year contracts, focused on near completed road sections, some work already awarded. DNR was engaged in permitting. Bolton noted one more lift next spring. County is working on 2020 transportation plan, made every ten years, right now in engagement process, Dakota County pays 100% of their township road projects... December 17 will approve budget, about 1% increase. We will stay lowest in Minnesota, and will remain debt free. Irv Ulrich suggested Sr Citizen lanes on County Roads. Roehl asked about timing of easements. After short visit Slavic Wished everyone Happy Thanks Giving!

Review Bills – Claims were reviewed for payment. Peterson made request to transfer \$20,000 from savings to checking. Langer moved to approve transfer of funds, White gave second, motion passed unanimously. Langer also moved to transfer \$45,000, White gave second, motion passed unanimously. Langer moved on a recommendation to adjust accounts, White gave second, motion passed unanimously.

8:40 Langer moved to adjourn, White seconded, motion passed.

Respectfully submitted,

Attest,

Linus Langer, Clerk