

Greenvale Town Board
Work Session & Regular Meeting
Tuesday September 21, 2021
Greenvale Town Hall

Board Members Present: Charles Anderson (Supervisor), Anthony Rowan (Supervisor), Gregory Langer (Supervisor), Wayne Peterson (Treasurer), Linus Langer (Clerk)

Guests Present: Mary Collins, Perry Collins, Jerry Bolton (Road Superintendent), Scott Norkunas, Dave Roehl, Bruce Paulson (Planning Commission Chair), John Fink, Bobbi Bolton, Jenn Welbaum, Erv Ulrich, Ken Malecha, Tom Wirtzfeld, Andy Anderson, Victor Volkert, and other guests listening on-line - equally appreciated.

At 6:00 p.m. the board met to review and discern agenda items. There are no policy motions or votes during work session(s); however helpful insights are gained without an immediate need on any of the many topics or decision making.

At 7:00 p.m. all recited the pledge of allegiance to our flag, and the regular meeting began.

August Minutes – Langer made a motion to approve the August Minutes. Anderson gave a second and motion passed x3.

Agenda – Reflecting on the work session and attendance the Board added a few items: Deputy Sheriff #116 comments, A parcel subdivision (Koeritz/Blumhoefer), Planning Commission report, Attorney Fees, Solar inquiries, Appreciation Plaque (Peter Blesener), Dundas City Hall open house. Rowan moved to approve the updated Agenda. A second came from Anderson and the Motion passed x3.

Treasurer’s report – Peterson shared monthly updated financials from receipts and spending. Invoices are always reviewed with monthly claims before payment and both receipts and claims are entered into CITY/TOWN ACCOUNTING SYSTEM (CTAS) developed by the office of the state auditor and in use at Greenvale Township since 2014. Langer moved for approval on the report and a second came from Anderson. The motion passed x3.

Beginning Balance	Receipts	Checks Cashed	Ending Balance	Checks Outstanding	Balance	Savings & CD's	Grand Total
\$207,952	\$47,364	\$71,990	\$183,326	\$23,230	\$160,095	\$308,257	\$468,353

Clerk’s report – Because of summer weather events that resulted in hail damage to homes there have been more permits this year than usual. Most of our work with our Inspections provider MNSPECT has been with “maintenance” over-the-counter roofing and siding replacements. One was curbside (photo available), and all were timely considering contractor schedules and supplies availability. We utilize a drop box outside front entry for site packets when timing requires, for convenience, and with an effort on control of postage and administrative costs.

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Citizenship – Last year and the year before we awarded a citizenship recognition. September 17 this year was National Citizenship Day and our appreciation locally – without great fanfare – might be given for community kindness to Steven Albertson. Steve provided a surprise kindness of fresh fruits to workers at this year’s dumpster event. A token gift (free) shaped like a horseshoe represents work required of community and is presented as time allows, out of the lime lite. Langer moved on kindness of Steve Albertson. Rowan gave a second. Supervisors Langer, Rowan and Anderson all voted in favor and the motion passed x3.

Deputy Sheriff #116 Jim O’Meara was present and shared news of recent activities. Including a timely warning not to leave keys in the ignition or firearms in your vehicles or job site construction equipment that can result in crimes of opportunity.

Roads – Langer recapped how roads are surveyed/toured regularly on Mondays and he and Road Superintendent Jerry Bolton share observations. Largely a volunteer effort that also benefits from people calling in with varieties of concerns. Rowan shared efforts in place to work on replacing worn culvert next week on Jamaica Ave and 305th Street. Anderson inquired specs (18”) and costs (TBD). Road contractor TJ Grossman will be doing the work.

Planning Commission – Chair Bruce Paulson provided information from recent meetings. The Commission met on 8/22 to consider possibility of manual on policies and procedures. Some research already done including information from association of planners on-line. They would like endorsement on policy and procedures manual. Chair Langer reflected on simplicity of original documents compared to neighboring communities. Rowan reflected we should proceed to know which route to take and what we will go by. Anderson reflected yes to bring in a planner for every step. Langer moved to approve funding for the Planning Commission to work with a professional planner. Anderson gave a second and the motion passed x3. Clerk/Zoning Administrator (Linus) and Planning Chair (Bruce) to research for future meeting. Non-conforming Non-compliant businesses under consideration. Rowan is exploring Dakota County grant opportunities that would require steps where their help is engaged before specific spending. Langer moved Supervisor Rowan, Clerk Linus Langer and PC Chair Bruce Paulson work together to get quotes from qualified attorney and planner to work on our zoning ordinance. Anderson gave a second and motion was approved unanimously.

There was a 5 acre subdivision request submitted by attorney Ryan Blumhoefer for property owned by Eric Koeritz (PID 16-03000-25-010). Information was collaborated earlier in the year and a site map showed study of elevations by County staff concerning wetlands. Langer moved on the subdivision with advice of the Planning Commission TBD. Anderson made a second and motion passed x3.

Victor Volkert (Neighbor/Realtor) informed the Board of properties on the market and asked about building site rights – aka “bundle of property rights.” Chair Langer explained our zoning

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ordinance does allow transfers under single ownership, thus it should be addressed, if needed, prior to sales and subdivisions.

Audit Report – Clerk shared communications with State Auditor’s Office on hold due to their September workload. Communications are not closed, but also not to be over worked. Most good will come from our best professional discretion.

Picnic – It was wonderful! Volunteer Jenn Welbaum reported there were 100 plus people that attended this year’s short ice cream social. There were ice cream treats, lots of smiles, yard games by Dakota County Parks, historic tractors on display, warm fall decorations, and live local music. Volunteers appreciated!

Peter Blesener Plaque (Rural Fire District) - Family members (Jim & Connie Cihak/Adam & Joylee Royle) have donated a recognition plaque recovered from home of former Board member Peter Blesener, RIP. The plaque is dedicated now in the town hall.

Rowan reported on Dakota County Township Officers meetings. They have been using virtual meetings due to covid and with less frequency also due to covid.

Clerk shared rate increases received on legal work. Fees have increased by \$20 on advice and assistance from Ruppe Law firm.

Parking Lot – Planning of expansion under review and near construction. New area expected to need 10 to 12 loads of aggregate and would gain parking east of the building. Rowan moved to go forward with the plans. Anderson gave a second and the motion passed x3. Langer will inform crop land renters of arrangements with new parking.

Solar Arrays – Residential solar installations that are “residential” are being proposed. Clerk/Zoning Administrator is anticipating applications and will keep open communications with providers and applicants.

City of Dundas is celebrating new facilities. They have a new City Hall and have invited us to an open house.

Election Judges – Anderson expressed people are interested in serving as election judges. Clerk says there’s joy in serving. The roster of judges is approved by the town board, presented by the Clerk, who has the hat of “elections administrator.” Training is mandatory. Our first town-wide recruiting of volunteer-paid-employee-judges was by a postcard mailing. That worked out quite well, though now we have some attrition. Head Judges have been the key in delivering our successful elections. And never too late to provide thanks on their intense dedication which happens in the background and out of sight. Ruth Paulson and Sue Brockman serve so well in helping us manage the details and the experience for everyone.

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Ditch debris – A skidoo snowmobile and other items were lately salvaged from one of our ditch right-of-ways. Langer has a photo library and you would be surprised...

8:30 Claims were re-reviewed and paid. Sheets from CTAS are signed in accordance with accounting standards. Langer made a motion on the bills/claims and a second was made by Anderson. Motion passed x3.

Noted News: Treasurer Peterson getting broadband fiber from NUVERA as they have a utility permit into a small right-of-way where their copper lines have been in place already.

Langer moved, Rowan seconded, all voted to adjourn meeting. X3.

Respectfully submitted,

Attest,

Clerk
